Pallet Control
TOWER

Welcome to Pallet Control Tower, Business Edition

The first five things to do after installation, in order.

1 Install the software

- Double-click `PALLET-CONTROL-TOWER-Setup.exe`. Installation is automatic and does not need Internet access.
- If Windows shows “Windows protected your PC”, click **More info**, then **Run anyway**.
- A **Pallet Control Tower** shortcut is created on the Desktop.

2 Create your administrator account

- On first launch, the “Welcome to Pallet Control Tower” screen appears.
- Choose a username and a password of at least 8 characters, then click **Create the account and start**.
- **Write these credentials down somewhere safe**: there is no “forgot password” feature.

3 Activate your licence

- The software opens Administration › License. Click **Copy** next to the computer identifier (format `PCT-XXXX-…`).
- Send this identifier, your company name and your order reference to **palletcontroltower@outlook.com**. You can send it from any device.
- When you receive the `.lic` file, click **Import a licence file**. The status changes to **Valid licence**, edition **Business**.

Until then, the application stays locked. Only License and Backup remain available.

4 Set up your business

- Administration › Company Identity: name, contact details and logo, shown on your notes and reports.
- Stocks › Pallet types: your types (EUR, CP3…) and their stock thresholds.
- Partners: your depots, customers, carriers, drivers and trucks.
- Stocks › Initial stock: the pallets you own today, with their **unit value**.

5 Protect your data

- Administration › Backup: tick `Enable the daily automatic backup`, choose the hour and the number of versions, then click `Save the schedule`.
- Click `Back up now`, then `Copy to…` to put a copy on a USB drive or external disk.
- Make a new external copy **every week** and keep it with your `.lic` file. Your data is stored on this PC only.

What next?

- Create your first dispatch: Operations › Consignments, `New note` button.
- Record the pallets that come back: Operations › Returns.
- Follow your activity from the Dashboard and Analytics & Reports.
- The **User manual** (PDF) covers every screen, restoring a backup, changing PC and troubleshooting.

SUPPORT

palletcontroltower@outlook.com

Include your company name, order reference, computer identifier and a description of the problem.